



ಕೆಲದಿ ಶಿವಪ್ಪ ನಾಯಕ ಕೃಷಿ ಮತ್ತು ತೋಟಗಾರಿಕೆ ವಿಜ್ಞಾನಗಳ ವಿಶ್ವವಿದ್ಯಾಲಯ, ಶಿವಮೊಗ್ಗ  
Keladi Shivappa Nayaka University of Agricultural and Horticultural Sciences, Shivamogga



## *Hostel Regulations*

**2023**

**DIRECTOR OF EDUCATION**





**Keladi Shivappa Nayaka University of Agricultural  
and Horticultural Sciences, Shivamogga**

---

---

# **HOSTEL REGULATIONS**

---

---

**2023**

**DIRECTORATE OF EDUCATION  
Keladi Shivappa Nayaka University of Agricultural and  
Horticultural Sciences, Iruvakkki, Sagara Taluk, Shivamogga  
District, Karnataka-577241**

*Published by*

**DIRECTORATE OF EDUCATION**

Keladi Shivappa Nayaka University of Agricultural  
and Horticultural Sciences  
Shivamogga

Year 2023

# CONTENTS

## HANDY HINTS FOR HARMONIOUS STAY IN THE HOSTEL

1	Admission	2
2	Hostel Fee	3
3	Hostel Life	7
4	Provision of Fixture and Bulbs/Tubes	9
5	Hostel Supervisory Committee	9
6	Hostel Mess	10
7	General Management of Hostel	13
8	Hostel Management Committee	13
9	Duties of the Chief Warden/Wardens	16
10	Duties of the Warden	17
11	Financial Powers of the Chief Warden/Wardens	17
12	Audit of Accounts	18
13	Hostel Fund	18
14	Common Room Fund	20
15	Conduct of Teaching and Maintenance Discipline among the students in the University Campus	21
16	Disclaimer	22



## **HANDY HINTS FOR HARMONIOUS STAY IN THE HOSTEL**

1. Treat your room-mates and hostel-mates as members of your own family.
2. Consider hostel property as your own belongings while using.
3. Respect your hostel management committee.
4. Be kind and humane to mess personnel.
5. Always keep your room neat and tidy.
6. Follow the Queue system in the dining hall and other places wherever required.
7. Do not drop pieces of paper, litter or other wastes in the room, verandah or through the windows, but do deposit them in the waste paper basket placed in your room or quadrangle.
8. Do not spit all over the place but do get into the habit of spitting into a wash basin or receptacle intended for the purpose.
9. Do not forget to flush the lavatory after use. Likewise, flush the urinal on use by opening and closing the tap for a while.
10. Do not write on walls. Do not open others mail. Do not be harsh or severe when a person commits a fault, but bring it to the notice of the Hostel authorities.
11. Do not carry gymnasium articles to the rooms without the permission of the Warden.

### **In Short**

**“Do unto others as you would have others do unto you”  
Dean(Student Welfare), KSNUAHS, Shivamogga.**

# **1. ADMISSION**

- 1.1 Students selected for admission to any institution of the KSNUAHS, Shivamogga are eligible to apply for admission in the hostels. Admission to students will only be to the extent of accommodation available in the hostels. Preference will be given to regular students, on first come first serve basis. Admission to those who have already completed their normal" duration of the degree course to which they were admitted will be at the discretion of the Chief Warden/Warden(s) subject to availability of accommodation. The Hostel Supervisory Committee will reserve the right to refuse admission to those whose conduct has been found to be unsatisfactory during their previous period of residence in the Hostels.
- 1.2 Application forms along with copies of the Hostel Regulations may be obtained in person from the office of the concerned Chief Warden/Warden(s) on payment of Rs. 100/- in cash, or amount prescribed by the HSC / University from time to time.
- 1.3 Students shall submit their applications for admission to the hostels in the prescribed form well in advance. Only those students selected can join the hostels after paying the prescribed fees.
- 1.4 The Wardens shall keep in mind the following guide lines while selecting students for admission to hostels at the commencement of the academic year and for renewal of admission after every Year.



Preference shall be given to:

- a) Scheduled Caste and Scheduled Tribes (SC & ST) and Group-A (Backward Tribes) Student who are eligible for the Government of India (GOI) Scholarships.
- b) ICAR Students
- c) Students from moffusil areas

Providing accommodation in the hostel beyond the duration of the degree programme would be at the discretion of the chairman of the Hostel supervisory committee.

- 1.5 Allotment or re-allotment of rooms shall be at the discretion of the Chief Warden/Wardens and allotment of rooms to a resident student shall be made only after payment of all the prescribed fees.
- 1.6 All the Students admitted to the hostel shall avail their boarding in the hostels, then only they can become residents of the hostels.

## **2. HOSTEL FEES**

- 2.1
  - i) One-time mess deposit shall paid by every student admitted to the hostel every year, at the time of admission or as amended from time to time for different categories.
  - ii) In addition to the above fee to be paid at the time of admission and at the start of every academic year, each student shall have to pay the following fee as amended from time to time.
    - a) Application Fee
    - b) Admission Fee
    - c) Re-Admission Fee
    - d) Sports and Reading room fee
    - e) Upkeep & Maintenance of Utensils

- iii) Each boarder shall have to pay the following fees every month as amended from time to time.
  - a) Electricity /Fuel charges: Shall be collected from the boarders of the respective Hostels.
  - b) Mess Charges and fines: As announced by the Chief Warden / Warden
  - c) Establishment Fees :
  - d) Room Rent \* :
  - e) Hostel Development Fund :
  - f) Other Miscellaneous charges :
- \* GOI Scholarship holders are exempted from paying the room rent.

## GENERAL

The above mentioned fee structure are subject to revision from time to time as governed by the University Regulations.

The monthly charges shall be paid by the residents within the stipulated period as prescribed by the University. The system of fine will come into effect from the first day of the succeeding month for the mess bill which has been announced. This applies to all the boarders including Government of India Scholarship holders.

If a boarder having dues is permitted to register for courses under special circumstances and does not pay the dues, his registration shall be cancelled even though the semester has started.

Further, the registration may also be cancelled due to misbehavior or act of indiscipline by the boarder during the semester.

For any act of indiscipline, a fine ranging from Rs.100/-to Rs.1000/- may be levied at the discretion of the Chief Warden / Wardens.

Those boarders who do not pay their monthly charges by the end of the following month shall be deemed as defaulters and cease to be the residents. Such defaulters shall have to vacate the hostel. They could, however, be readmitted to the hostel on payment of all dues out-standing along with a re-admission fee.

*The mess charges over and above the amount realized through scholarship and the extra boarding and lodging charges shall be paid by the SC and ST students every month, after the announcement of the bill, failing which fine will be levied as indicated above.*

2.2 Students belonging to S.C. and S.T., Cat - I etc., who are eligible for Government of India Scholarship shall be admitted to the hostel with payment of mess deposit prescribed provided they furnish scholarship eligibility certificate obtained from the District Social Welfare Officer of the concerned District at the time of admission.

**2.3 a) Mess Deposit UG (Refunded subject to the Clearance of the dues)**

<b>Sl.No.</b>	<b>Category</b>	<b>Deposit</b>
1	General	Rs. 12,000/-
2	Cat-1	Rs. 7,000/-
3	SC/ST	Rs. 6,000/-

**b) Mess Deposit PG (Refunded subject to the Clearance of the dues)**

<b>Sl.No.</b>	<b>Category</b>	<b>Deposit</b>
1	General	Rs. 14,000/-
2	Cat-1	Rs. 10,000/-
3	SC/ST	Rs. 8,000/-

**c) Yearly (Non Refundable)**

<b>Sl.No.</b>	<b>Description</b>	<b>Deposit</b>
1	Application Fee + Regulation Book fee	Rs. 100/-
2	Admission Fee/Re Admission Fee	Rs. 200/-
3	Sports and Reading Room Fee	Rs. 200/-
4	Up Keeping and maintenance of utensils	Rs. 300/-

**d) Monthly Fee (Non Refundable)**

<b>Sl.No.</b>	<b>Description</b>	<b>Deposit</b>
1	Establishment Fee	Rs. 300/-
2	Room Rent	Rs. 200/-
3	Hostel Development Fund	Rs. 150/-
4	Electricity Charges (Shall be charged as per the University Guidelines from time to time)	Actually Divided
5	Mess charges and fines (As announced by the Chief Warden/Warden of the Hostel)	Actually Divided

### **3. HOSTEL LIFE**

- 3.1 The Chief Warden / Warden(s) shall assign three or more residents to a room depending upon the availability of accommodation in the Hostel.
- 3.2 No student shall change from the room allotted to him /her without the approval of the Chief Warden / Warden. Similarly, no articles of furniture and fixtures shall be removed from the room to which the boarder has been assigned or from any other room except with the approval of the Chief Warden / Warden(s).
- 3.3
  - i) The residents shall keep their rooms neat and tidy and be responsible jointly and individually for the articles of furniture allotted to them and for the permanent fixtures in the rooms. The residents shall not disfigure the walls of rooms corridors by writing or by indiscriminate driving of nails, or by fixing posters, photographs etc.
  - ii) Hostel rooms shall be opened by the occupants for inspection by the Dean(Agri.)/Dean(PGS), Dean of Student Welfare, Chief Warden and Wardens, other officers of the University under special circumstances with due orders whenever required.
- 3.4 Residents shall not be permitted to keep or use firearms, missiles, narcotics, alcohol or other poisonous intoxicants/ drugs either in their rooms or in the hostel premises. Consuming alcohol/ intoxicating drugs and state of drunkenness are strictly prohibited.
- 3.5 Any form of gambling or participation in games of chance or playing of music inside rooms causing inconvenience to others in the hostel area is strictly prohibited. No student shall himself act or incite others to act intended to cause annoyance to others in the hostel/ hostel surroundings.
- 3.6 Persons other than hostel inmates shall not enter the rooms in the hostel without the approval of the Chief Warden / Warden(s).

- 3.7 Guests of residents shall not be permitted to stay in the hostel or in the student rooms overnight without the written permission of the Chief Warden / Warden(s).
- 3.8 a) Boarder(s) shall not remain outside the hostel after 9:30 pm on working days and 10:00 pm on holidays without the permission of the Chief Warden / Warden(s). The girl student in any of the girls hostel of the university shall not remain outside the hostel after 7:00 p.m. or as prescribed by the respective HSC on any day without the written permission of the Chief Warden/ Warden(s).  
**Violation of the regulations attracts fine as prescribed by the University.**
- b) Boarders of ladies hostel who are absent from the Hostel during the night or holidays should seek permission of Warden before entry into rooms and they shall also make entries in the movement register.
- 3.9 Residents are required to treat all hostel employees with courtesy with due respect. Any complaint against them should be brought to the notice of the Chief Warden / Warden(s).
- 3.10 No unauthorized meetings and gatherings shall be held in the hostel premises.
- 3.11 There shall be a common room in the hostel kept open on all the days up to 10:00 PM except during vacation. The working hours of the common rooms shall be fixed by the Chief Warden / Warden(s).
- 3.12 All residents other than those permitted by the Chief Warden/ Warden(s) shall vacate the hostel rooms during long semester breaks to enable the University to undertake maintenance and repair works.
- 3.13 Students are expected to dress properly when they visit the common room, dining halls and other places in the hostels as well as College premises.

- 3.14 All Cases of gross indiscipline, misbehavior or misconduct shall be dealt with by the Disciplinary committee along with the Chief Warden/ Warden(s). The Chief Warden/ Warden(s) can award punishments such as warning, ensure fine or reprimand expulsion from hostel for one or more semesters. Appeals, if any, against such punishment shall be made to the Director of Education within 48 hrs.

#### **4. PROVISION OF FIXTURES AND BULBS / TUBES**

- 4.1 It is expected that the students will be responsible for the hostel amenities and make proper use of hostel amenities like bathrooms, latrines, wash basins etc.,
- 4.2 Residents shall be responsible for the safe custody of their personal belongings and shall take adequate precautions to secure them.
- 4.3 Damages to fixtures and bulbs / tubes in the hostels shall be taken care of by the Hostel by way of replacement. All residents shall provide themselves with electric bulbs/ tubes required for their rooms. Occupants of rooms shall not waste electricity and shall invariably put off all the lights / fans while leaving the rooms. No heaters or any other electrical appliances shall be used in the rooms.
- 4.4 Residents shall not damage or tamper with the permanent fixtures of the buildings or other hostel property.

#### **5. HOSTEL SUPERVISORY COMMITTEE**

- 5.1 There shall be a Supervisory Committee constituted for each hostel to supervise the working of the hostels.

The Hostel Supervisory Committee shall consist of the following members:

Chairman - Dean(SW) at KSNUAHS Hq./Dean of Concerned Colleges.

Convener - Chief Warden / Warden(s).

Members - Dy. D.S.W / A.D.S.W / Nominee.

- Other Warden (s), Director SC/ST Cell
- Asst. Comptroller of the respective Colleges.
- Executive Engineer / Asst. Executive Engineer (Maintenance / Elec.) of the Campus.
- Two Professors nominated by the DSW/ Dean's concerned or Assoc. Professors /Asst. Professors depending upon the availability of the cadre for the out station campuses.
- ADR/ Farm Superintendents nominated by the Dean's concerned (for out station campuses only).
- Student General Secretary of the Hostel.

## **6. HOSTEL MESS**

- 6.1 Ordinarily there shall be one or two messes in a hostel. Starting of additional messes shall be at the discretion of the Hostel Supervisory Committee. A boarder shall be a member of any one mess and can change to another on the first day of the month with the prior approval of the Chief Warden/ Warden(s).
- 6.2 The mess will be managed by the Hostel Management Committee.
- 6.3 The mess shall be managed by the prefects nominated/ selected every month by the Hostel Management Committee. In special circumstances, the Chief Warden/ Warden(s) may appoint the prefects (alternates), or may manage by themselves.



- 6.4 The Prefects shall maintain the mess stores and make all necessary purchases, through Co-Operative Societies or shops approved by the Chief Warden/Warden(s), the overall supervision will be done by Mess Secretaries. Under extraordinary circumstances, the Chief Warden / Warden (s) may make alternate arrangements with the intimation to Chairman, HSC. The prefects individually and collectively are responsible for the stores and money drawn from the Chief Warden/ Warden(s).
- 6.5 On the last day of every month, the prefects or their alternates shall hand over the charge of the mess stores to the new prefects or the alternates or to the mess secretaries. The prefects shall render accounts to the Warden's Office on or before the third day of the following month, failing which a fine will be levied as per the decision of Hostel Supervisory Committee.
- 6.6 The Warden's Office shall calculate the mess charges, finalize the bills and notify on or before the 10th of every month with the assistance of the concerned prefects or their alternates and Mess Secretaries. The details of the mess charges / bills will be sent to DSW for compilation.
- 6.7 Meals and refreshments shall be served in the dining halls of the hostels during the scheduled hours according to the regulations, which are notified on the mess notice board. No meals or refreshments shall be served to boarders outside the dining halls except with the permission of the Chief Warden / Warden(s).
- 6.8 Boarders shall not enter the Kitchens of the Hostels.
- 6.9 The Utensils of the hostel shall not be used out-side the mess premises except with the permission of the Chief Warden/ Warden(s).

- 6.10 Boarders are liable to be penalized if the mess utensils are found in their rooms.
- 6.11 All complaints pertaining to the messes should be brought to the notice of the Chief Warden / Warden(s) in writing.
- 6.12 When a boarder is absent from the hostel for not less than nine consecutive days in a month, an amount of Rs.10/- per day may be granted as reduction in the mess charges from 5th to 9th day. If the absence of a boarder is ten days or more, consecutively in a month, he/she shall be charged only for the days he was present at the rate notified. If it is observed that a boarder who has intimated nine days of advance absence is still residing in the hostel and boarding in the mess, such boarders shall not be eligible for any concession. In addition, they shall be subject to disciplinary action for willful misrepresentation.
- 6.13 A boarder shall intimate in advance the period of his/her absence from the mess with specific dates to the Chief Warden/ Warden(s) and Prefects in writing, failing which he will not be entitled for any reduction
- 6.14 A defaulter shall not have food as a guest of another boarder or of himself or in other messes.
- 6.15 A boarder shall not be permitted to be the guest of another boarder for the purpose of making up the minimum period of absence for claiming the reduction of mess charges.
- 6.16 A student of the University who is not a resident of the hostel, or a teacher or an employee of the University can have lunch in the hostel as part-time boarder with the permission of the Chief Warden / Warden (s) by paying the prescribed mess deposit. Such part time boarders are not, however, entitled to entertain guests.

## **7. GENERAL MANAGEMENT OF THE HOSTEL**

- 7.1 The General Body of hostel shall normally meet at the beginning of the academic year. The Chief Warden/Warden (s) may convene a special general body meeting for any specific purpose at any time. The quorum of the general body meeting will be 1/3 of the total number of boarders.
- 7.2 The General Body shall discuss problems of common interest and general aspects of the Hostel management.
- 7.3 It shall lay down the basis on which the messes are to be run.
- 7.4 It shall also review the report submitted by the Managing Committee and send recommendations to the Hostel Supervisory Committee on points deserving action by the University.

## **8. HOSTEL MANAGEMENT COMMITTEE**

- 8.1 The Hostel Management Committee shall ordinarily consist of the following:

Chairman : Chief Warden / Warden(s)

Members : Other Warden(s)

One student selected/ nominated from boarders of each block/class/degree programme.

The number of representatives to be selected / nominated will be based on the strength of the block/floor/degree programme at the rate of one representative for every fifty members which shall include at least one SC/ST boarder. The selection / nomination of representatives shall be purely based on highest CGPA secured by the boarders. If the strength exceeds 200 members there will be a representative for every 100 members.

Wherever the strength of boarders in a hostel is less than 50, two residents could be nominated from the boarders of each class or block to act as members of the Management Committee.

The following office bearers shall be nominated from among student representatives for the academic year (1) General Secretary, (2) Joint Secretary, (3) Mess Secretary and (4) Hostel Sports Secretary. The term of office bearers shall end with the closure of the academic year.

Student who fails to complete all courses in previous semester and who have found guilty and have been fined/ suspended/ expelled from the College or Hostel shall not eligible to be selected/nominated for the Hostel Management Committee.

- 8.2 The Chairman may invite any resident to attend a meeting of the Management Committee, but such an invitee will have no right to vote.
- 8.3 The Hostel Management Committee shall meet once in a month.
- 8.4 The General Secretary shall convene the meetings of the management committee giving advance notice of at least one day.
- 8.5 The Chief Warden or the Warden(s) shall preside over the management committee meetings.
- 8.6 The Management Committee shall be responsible for the following general management of the Hostel.

- a. Fix contractors for supply of fuel, provisions, vegetables, meat, milk and other supplies. Such supplies shall be obtained through the Co-operative Society wherever the facility is available on the campus.
- b. Make decision for celebrating festivals and other such special functions.
- c. Supervise the schedule of menu and ensure that all the boarders are enabled to avail themselves of such facilities as may have been approved by the General Body.
- d. Fix Charge for guests from time to time.
- e. Decide the extra-curricular activities of the hostel such as inter hostel competition.
- f. Appoint prefects, student auditors and volunteers needed for special functions of hostels.
- g. Assist the Chief Warden / Warden(s) in carrying out their duties.
- h. Report cases of misbehavior, mismanagement in the hostel to Chief Warden / Wardens.

## **9. DUTIES OF THE CHIEF WARDEN/ WARDENS**

- 9.1 The Chief Warden shall be responsible for the maintenance of discipline among the boarders and staff of the hostel. Along with Warden(s) they shall be jointly responsible for the following maintenance of discipline and management of hostel.
- a. Shall engage cooks, servers, cleaners and other staff required for the hostels, as decided in the HMC after approval of the HSC.
  - b. Deal with cases of indiscipline and take appropriate action against defaulting students and members of the hostel staff and also unauthorized students / Visitors / Guests staying in the hostel over night.
  - c. Be solely responsible for the management of the hostel funds.
  - d. Preside over the meetings of the General Body as well as the Hostel Managing Committee and conduct the proceedings in accordance with the Hostel Regulations.
  - e. Sanction leave of absence to members of the hostel staff and recommend the leave of the University staff to the appropriate authority.
  - f. Be in charge of the duties of the Warden (Wherever such warden's post exists) in his absence.
  - g. Be responsible for the maintenance of accounts of the hostel.
  - h. Be responsible to clear all outstanding objections pointed out in the audit report and submit the same to the Hostel Supervisory Committee. He / she shall, however, seek guidance from the Hostel Supervisory Committee on all matters that are not provided in these regulations.

## **10. DUTIES OF THE WARDEN**

- 10.1 The warden(s) jointly with Chief Warden shall be responsible in all matters relating to the management of the messes.
- 10.2 Be responsible for supervision and general upkeep of the hostel including sanitation.
- 10.3 Arrange medical aid for the boarders requiring such assistance.
- 10.4 Be responsible for all other actions necessary for the promotion of harmonious and peaceful living of the boarders.

## **11. FINANCIAL POWERS OF THE CHIEF WARDEN / WARDENS**

- 11.1 All receipts from the Boarders towards hostel charges shall be deposited into a bank account as "S.B. Account", in favour of the Chief Warden / Warden in the identified scheduled bank near to the respective Colleges.
- 11.2 Room Rent realized every month per boarder shall be remitted by the Chief Warden / Warden, to the University at the end of every month.
- 11.3 The Chief Warden / Warden (s) of different hostels shall have a cash imprest of Rs.15,000/-, (5000 to 15000 depending on the student strength) which shall be used for providing an advance to the prefects for meeting the day to day expenses of the hostel. The Chief Warden/ Warden(s) shall not advance further amount unless the prefects render accounts for the funds previously drawn.

11.4 Salaries of the hostel staff as approved by the HMC / HSC other than those provided by the University shall be paid by the Chief Warden/Warden(s).

11.5 All bills received in respect of hostels shall be paid by cheque. However, bills less than Rs. 1000/- may be paid by cash.

## **12. AUDIT OF ACCOUNTS**

12.1 The account of the hostels shall be got audited by the University auditors appointed by the Comptroller of the KSNUAHS, Shivamogga or by a Chartered Accountant as approved by the Hostel Supervisory Committee. The remuneration for auditors shall be paid out of the hostel funds.

## **13. HOSTEL FUND**

13.1 A common fund called "THE HOSTEL FUND" shall be built up from the following collections every year at the time of admission as prescribed by the University guidelines from time to time:

- a. Application fee
- b. Admission fee
- c. Re-admission fee
- d. Sports & Reading fee
- e. Upkeep and Maintenance of Utensils



Each boarder shall have to pay the fee every month as prescribed by the University guidelines from time to time.

- a. Electricity charges: Shall be collected from the respective boarders of the respective Hostels.
- b. Mess charges and fines as announced by the Chief Warden /Warden.
- c. Establishment Fee.
- d. Room Rent.
- e. Hostel Development Fund.

All fines, readmission fee collected from resident and all such other resources.

13.2 The following expenditure shall be met out of the Hostel Fund:

- a. Repair of vessels including tinkering.
- b. Cost of all stationery articles required for the hostel, which includes application forms, Hostel regulation books, receipt books, account books, ledgers, pencils, paper etc.
- c. Transport charges to carry out official transactions of the hostel.
- d. Refreshment charges of meetings held in connection with Hostel Management Committee and Hostel Supervisory Committee.
- e. For purchase of phenyl, Vim, Broomsticks, Brushes, door mats, towels, soaps, candles, Charging batteries, insecticides etc., for the upkeep of the hostel.

- f. Tools, flower seeds, manure etc., for development of gardens in the hostel premises.
- g. Any other permanent equipment required for maintenance and management committee of the hostel.
- h. Damages to the bulbs /tubes and fixtures outside the rooms by way of replacement.

13.3 The Chief Warden/Warden(s) can incur expenditure from the hostel fund to the extent of Rs. 5,000/- in a month following the Purchase Committee rules. Any expenditure above Rs.5,000/- may be incurred by the Chief Warden / Warden with the approval of the respective Hostel Supervisory Committee. The Office of the Chief Warden/ Warden shall cause to maintain the stock and stock register for all non-consumable articles of the hostel.

## **14. COMMON ROOM FUND (SPORTS & READING ROOM FUND)**

14.1 A Common room fund shall be constituted from out of fee collected.

14.2 This fund shall be utilized

- a. for furnishing and maintaining a common room in each hostel.
- b. for the payment of subscriptions to newspapers and magazines for the common rooms and
- c. for the payment of the salary of the caretakers who may be engaged for the common rooms.

- 14.3 This fund shall be managed by the Hostel Management Committee. The office of the Chief Warden/ Warden shall maintain the stock register of all permanent articles purchased for the common rooms.
- 14.4 All surplus funds of the hostels may be deposited as short term deposits (not exceeding one year) in scheduled Banks in consultation with the Chairman of the Hostel Supervisory Committee.
- 14.5 The Hostel Supervisory committee of the respective campus is vested with the powers to clarify any issue not covered under these Regulations.

**15. CONDUCT OF TEACHING AND MAINTENANCE OF DISCIPLINE AMONG THE STUDENTS IN THE UNIVERSITY CAMPUSES. [AS PER THE ACADEMIC REGULATIONS APPLIED FROM TIME TO TIME]**

UG / PG Academic Regulations

- 15.1 Every student of the University shall conform to the rules of good conduct and respect the authority of the constituted bodies of the University.
- 15.2 Every Student of the University shall have with him a student Identification Card with recent photograph affixed and duly signed by the Dean of the College and shall be shown to the University Officials on demand. The student identification card is valid for not more than an academic year. However, the validity of the identification Card shall be renewed every semester.

- 15.3 Students shall do everything possible to protect and make proper use of the University property and other public property. Any student who attempts to deface(s)/destroy(s) the University or other public property shall be liable for appropriate punishment. In addition, the cost of damage (as assessed by the University) so caused by the student(s) to the University or other public property shall be recovered from the Caution Deposit Fund of the Student(s) or as ordered by the University,
- 15.4 Proper decorum shall be maintained by all the students in the classroom, hostels, library and farms, in the transport vehicle during educational/sports tours and on and off the University Campus.
- 15.5 Ragging in any form in the University premises is strictly prohibited. Students found guilty of ragging are liable for severe disciplinary action.
- 15.6 Every student shall be punctual to the classes. Coming late to the class should be avoided and the Class Teacher has the right to refuse admission to latecomers in the interest of class discipline.
- 15.7 Absenting from a class or examinations enmass for whatever reason is considered as an act of indiscipline and suitable action shall be initiated.
- 15.8 No Student shall disturb the normal work of the University by disorderly conduct, boisterous behavior and unauthorized assembly.

- 15.9 In order to attend the classes of a specific course the student should have registered for the course or should have permission of the class teacher.
- 15.10 Possession and consumption of alcoholic drinks or drunkenness or drug addiction or gambling on the campus is strictly prohibited and the same shall be considered as an act of indiscipline. Such acts will be dealt with severely.
- 15.11 The recipients of the scholarship / fee concession or other benefits from the University or from other institutions with the University's approval will lose the benefits if they involve in any acts of indiscipline cited above.
- 15.12 Celebrations of festivals on days other than authorized ones and unruly behavior on such occasions will be considered as an act of indiscipline.
- 15.13 Violation of any one of the above regulations is an act of indiscipline and shall be brought to the notice of the Head of the College / institution/ Campus.
- 15.14 The Head of the College/Institution/ Campus shall examine acts of indiscipline of a student and shall take immediate action such as administering a warning, fine and expulsion from hostel and suspension from attending the classes for a period not exceeding one month pending inquiry by a disciplinary committee.
- 15.15 Further, in serious cases disciplinary proceedings may be instituted through the Disciplinary Committee which can recommend punishment in the form of a warning/ expulsion from the college for a Semester/year or for good.

- 15.16 If a student is taken into police custody on a criminal or other complaint for a period of 24 hours or more he/she shall be deemed to have been suspended for period of one month from the date on which he/she was taken into police custody without causing for inquiry.
- 15.17 A Student who has been found guilty by the Head of the College/institution / campus or the disciplinary committee and has been fined/suspended/expelled from the College or Hostel, shall not be permitted to hold any office, elective or otherwise, of student associations for a period of two years from the date of completion of the punishment.
- 15.18 The decision of the Vice-chancellor under these regulations shall be final.

## **16. DISCLAIMER**

The statements made in the Hostel Regulations and all other information contained herein are believed to be correct at the time of publications. However, the University reserves the right to make, at any time without notice, changes and additions to the Regulations, conditions governing the conduct of student requirements and any other information or Statement/ Rules contained in this Hostel Regulations. No responsibility will be accepted by the University for hardship or expenses encountered by the students or any other person or persons for such changes, additions, omissions or errors on matters how they are caused.





**Main Campus : Iruvacki, Sagara Taluk,  
Shivamogga District, Karnataka-577412**

ಮುದ್ರಣ : ಮಲ್ಲಾಡ್, ಶಿವಮೊಗ್ಗ, 944 979 5464